

MINUTES
Organizational and Regular Meeting
Governing Board of the
Greene County Educational Service Center
Thursday, September 12, 2024 – 9:30 AM

Call to Order/Roll Call

The Meeting was called to order at 9:30 AM with the following in attendance: Mrs. Liz Betz, Mr. Erik Eppers, Mrs. Judy Lowstetter, Mrs. Pat Phipps, and Mrs. Rhea Young.

Also in attendance: Mrs. Terry Graves-Strieter, Superintendent, and Mrs. Kasey Mahaffey, Interim Treasurer.

I. Call to Order/Roll Call for Organizational Meeting – President Erik Eppers presiding

II. Adoption of Agenda

2024-70

Moved by Betz, seconded by Lowstetter that the Adoption of Agenda be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

III. Approve Minutes of the August 8, 2024, Regular Board Meeting

2024-71

Moved by Phipps, seconded by Young that the Minutes of August 8, 2024, Regular Board Meeting be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

IV. Open Communications

V. Public Participation – None

VI. Executive Session

A motion to enter into executive session for the purpose listed below

WHEREAS, boards of education and other governmental bodies are required by statute "to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law," and

WHEREAS, "the minutes need only reflect the general subject matter of discussions in executive session;" and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

<input checked="" type="checkbox"/>	Personnel matters of a public employee or public official, pursuant to R.C. 121.22(G)(1)
<input checked="" type="checkbox"/>	Consider the purchase of property or sale of property, pursuant to R.C. 121.22(G)(2)
<input type="checkbox"/>	Conference with an attorney to discuss pending or imminent court action, pursuant to R.C. 121.22(G)(3)
<input type="checkbox"/>	Preparing for, conducting, or reviewing negotiations or bargaining, pursuant to R.C. 121.22(G)(4)
<input type="checkbox"/>	Matters required to be kept confidential by federal or state law, pursuant to R.C. 121.22(G)(5)
<input type="checkbox"/>	Details related to security arrangements and emergency response where disclosure might jeopardize the security of the District, pursuant to R.C. 121.22(G)(6)

2024-72

Moved by Eppers, seconded by Lowstetter that the Board go into Executive Session at 9:40 AM to discuss matters as determined above.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

Following a discussion of personnel matters the Board returned to Regular Session at 10:47AM.

VII. Superintendent's Report

A. Superintendent Update

Building construction on the outside has been finished with all signs being hung. Roof scan has been completed, there will be a meeting about the scan coming up in the next month.

B. Strategic Plan Update

The strategic plan document has been updated with directors and will be adjusted with changes.

C. High Performing ESC Application

Application has been submitted.

D. Business Advisory Council

The BAC dates for 24-25 are October 9, December 4, February 5, and April 2.

E. Traci Womack, Director of Preschool Programs

Mrs. Womack presented on the different programs at the preschools, family involvement, and friend learning.

VIII. Financial Consent Agenda

To Approve the treasurer's report for the month ending August 31, 2024

Bills Paid August 2024

General Fund "001"	1,364,893.47
Local Grants "019's"	163,518.95
Enterprise Funds "020"	0.00
Agency Funds "027"	2,355.23
Student Activity "200"	0.00
State Grants "400's"	10,773.57
Federal Grants "500's"	18,739.49
Total	1,560,280.71

Approve Treasurer Report

2024-73

Moved by Young, seconded by Betz that the Financial Consent Items be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

IX. Personnel Consent Agenda

The Superintendent recommends the following Personnel for approval:

Retirements

Resignations

Jeremy Hoberty, Classroom Aide, resignation effective September 10, 2024

Certified

Jemima Arthur, Physical Therapist, 1 year contract, 179 days, Step 10 Bachelor's, PT Salary Schedule, totaling \$74,455.42 for the 2024-2025 school year

Joe Bulmahn, Occupational Therapist, correct 1 year contract to 2 year contract term, revised from 126 days to 131 days, Step 5 Masters+30, Occupational Therapist Salary Schedule, @ \$52,533.86 for the 2024-25 school year

Mary Beth Faile, Hearing Impairment Specialist, Revised 2 year contract, 179 days, Step 9 Bachelors+15, Hearing & Vision Impairment Specialist Salary Schedule, @\$68,047.39 for the 2024-25 school year

2024-2025 Hourly Contracts

Rebecca Gleason, Substitute Occupational Therapist, Step 13, Master's Degree OT salary schedule, \$62.32 per hour by timesheet, for up to 100 hours for the 2024-2025 school year

Additional Hours for the 2024-2025 school Year/ Stipends for 2024-2025

Erika Sribinovski, \$2,000.00 stipend, payable in December and May for CFY supervisor for the 2024-2025 school year

Lillian McCree, up to 140 hours, payable by timesheet, @ \$60.35 per hour, for Family-Community Liaison work for the 2024-2025 school year, payable through grant funding

Mentor Stipends to be paid in May 2025 - \$500.00 per new teacher

Lillian McCree for Granville Bastin and Terri Green - \$1,000.00

Kaitlin Wright for Charles Thompson - \$500.00

John Gale for Jennifer Brooks - \$500.00

Olivia Meeks for Theresa Larson - \$500.00

Professional Non-Teaching

Classified

Lindsay Cook, Preschool Aide, 1 Year contract, 5 days per week, 6.5 hours per day, 174 work days plus 9 holidays for a total of 183 days, Step 10 Non CDA, Preschool Aide Salary Schedule, @ \$21.53 per hour, effective August 26, 2024, for the 2024-25 school year

Hollie Hegyi, Nurse 1-to-1, for Beavercreek City Schools, hourly position, Step 12, Associate, COTA/PTA Salary Schedule, \$39.34 per hour, by timesheet up to 25 hours per week or more if approved by Beavercreek Supervisor for the 2024-2025 school year assigned to the Beavercreek Preschool, pending BCI/FBI and Ohio State Board of Education

Additional Hours/Stipends for the 2024-2025 school year

Lindsay Cook, Preschool Aide, up to 30 hours, @ \$21.53 per hour for required trainings, payable by timesheet during the 2024-2025 contract year

Julie Papi, Preschool Aide, up to 65 hours, @ \$23.14 per hour for additional duties, payable by timesheet during the 2024-2025 contract year

Marchelle Hopson, nurse, \$225 payment per training for two medical trainings

Substitute Staff

Zachary Hayes

Karen Poth
Lisa Dorn
Duane Grant

2024-74

Moved by Lowstetter, seconded by Phipps that the Personnel Consent Items 1-8 be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Mrs. Young left at 12:06 PM

Motion carried.

X. Resolutions

XI. Fairborn Digital Academy per Fairborn Digital Academy Board Approval

Approved stipend for Erik Tritsch, Executive Director incentive bonus reimbursement for \$20,000.00 (80% attendance (\$5,000.00 for each 5% over 60%))

Erik Tritsch, summer school administration, \$380.00 (19 classes at \$20.00 per class)

Kim Sherwood as EMIS Coordinator adjusted to \$36,433.45 for 200 days for FY 2024-25, retroactive to August 1, 2024

2024-75

Moved by Betz, seconded by Lowstetter that the Personnel Consent Items 1-8 be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Phipps, aye.

Motion carried.

XII. Mental Health Business Consent Agenda
Approve OMHAS GRANT – for ECMH Programming

2024-76

Moved by Phipps, seconded by Lowstetter that the Personnel Consent Items 1-8 be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Phipps, aye.

Motion carried.

XIII. Board Business Consent

- Approve Adjustment to Wright State Agreement of Facility use for Project Life for the 2024-2025 school year

- Approve agreement with WOSC for membership dues for \$10,000 for 2024-25 school year
- Approve Amanda Castro, Project Manager, revision from June 13, 2024 agenda, from up to 360 hours to up to 520 hours, at rate of \$50.30 per hour, payable as vendor through grant funding
- Approve West Carrollton OA Placement for 2024-2025 School Year
- Approve reinstatement perfect attendance award with the new rate of \$200.00 per semester for non-central office and non-administrative staff for the 2024-2025 school year

2024-77

Moved by Phipps, seconded by Lowstetter that the Business Consent Items be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

XIV. Board Business Consent

Board Policies - Second Reading and Approval

8650 Transportation by Vehicles Other Than School Busses
2024-78

Moved by Betz, seconded by Lowstetter that the Business Consent Items be approved.

Vote: Mrs. Betz, aye; Mrs. Lowstetter, aye; Mr. Eppers, aye; Mrs. Young, aye; Mrs. Phipps, aye.

Motion carried.

XV. Additions to the Agenda

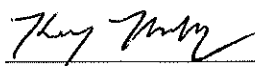
XVI. Adjourn

There being no further business to come before the Board, Mr. Eppers adjourned the Meeting at 12:22 PM.

Attest



Erik Eppers, President



Kasey Mahaffey, Interim Treasurer

Upcoming Events

UPCOMING EVENTS

1. GCESC Governing Board Meeting – Thursday, October 10th @ 9:30 a.m.
2. Professional Development Day—October 11th, Flu Shots and Biometric Screenings
3. Business Advisory Council—full council meeting, October 9, 2024, 9-10:30 AM

Public Records Annual Meeting

To take place after the regular board meeting on September 12, 2024

Erik Eppers, Board President

Terry Graves-Strieter, Superintendent

Kasey Mahaffey, Interim Treasurer

Discussion and Review: Meeting was held at 12:24 PM on 9/12/2024

1. Records Custodian is Kasey Mahaffey, Interim Treasurer
2. Records Retention Schedule Review
3. Review Administrative Guidelines regarding Board Policies 7540.05, 8310, 8315, 8320
4. Determine if GCESC will follow the May 2024 Revision--Records Retention Schedule as set forth by the Ohio History Connections State Archives of Ohio Local Government Records Program.
5. Use of chart to document Public Records Requests for a given school year.
6. Sign off on RC-2 part 1